**Board of Directors Meeting – April 9, 2024**

Present: Lance Clark, Scott Hearburg, and Nancy Archer.

Present on video: Peter Reale, Sandy Morhouse, Mark Wright, Pam Nolan, Bobby Porter, and Chris Mallon

Regrets: Pat Ida

Staff Present: Donna Wotton

1. Approval of Minutes of 2.13.24 public and executive sessions, 3.7.24 special executive session, and 3.27.24 special public and executive sessions.

Motion by Bobby Porter, second by Chris Mallon to approve the above noted minutes. Approved.

1. Financial Report. The financial report ending Marh 31, 2024 was circulated for review prior to the meeting. In summary, total assets are $882,723,85, including all accounts, restricted and nonrestricted. Loans are current except for Star Trek.

**ACTION:** Sandy to discuss with James within the next two weeks getting current with payments.

**ACTION:** Donna will follow up with James to receive a copy of his insurance noting Ti-Alliance as the other insured party.

**MOTION:** A motion to accept the financial report was made by Scott Hearburg, seconded by Lance Clark. Motion passed unanimously.

1. Audit. Taxes and related forms were submitted. Audits for 2022 and 2023 were completed and submitted to the State, as required. West Company has done a good job and has agreed to do next year’s audit and filings.
2. Board Evaluation for 2023. There were more areas noted for improvement than in past years: policies, practices and decisions of the board are consistent with its mission; board sets clear and measurable goals, communications with executive director effective, and areas of risk have/have not been identified. These are important to be clear on given the contracts and affiliation issues with which we are engaged.

**ACTION:** Board to identify risks to Ti-Alliance in any of the contracts which we are currently signing for childcare, as well as considering affiliation discussions.

**ACTION**: To conduct another board evaluation in July for review in August.

1. Development Committee: Ti-Alliance will assist Silver Bay in applying for childcare related grants.

**ACTION:** Sandy will request PRIDE to pursue CFA funding for 108 Montcalm. Application due at the end of July.

1. Program Updates:
2. The Job Fair will be held 25 April. This fair has expanded significantly over the years. There will be 29 employers and some 50 jobs for students to fill. Students from Moriah and Crown Point will participate this year.
3. Trip to Modern Welding School for eight students. Three students will be applying this year.
4. May Professionals in the Classroom will focus on childcare to get students interested in childcare and begin to build a pipeline for our local childcare positions.
5. Scholarship Program. Approximately $25,000 is available for scholarships this year. Last year we awarded $41,000.

**ACTION:** Nancy and Donna to update scholarship program materials.

Online application has been updated and timeline drafted and distributed to Counseling Department and Scholarship Committee members.

1. Childcare Update.
2. We are close to signing contracts. Final comments on draft contracts are being received. Seiver Bay board approval is pending. Contracts should be ready for signature in the coming week. Silver Bay has advertised and received five applications for a director of the childcare center. Other posts at the center have also been advertised.
3. St. Mary’s has authorized us to proceed with construction as soon as insurance is in place.
4. Construction contract. Two bids were received. Each was within $6,000 of the other. The procurement committee met and recommended Luck Builders to do the necessary construction at St. Mary’s to suit the needs of the childcare center. Pam Nolan and Peter Reale both have had previous experience with Luck Builders.

**MOTION:** To ratify the recommendation of the procurement committee to offer $300,000 contract to Luck Builders for work on the childcare center at St. Mary’s. Moved by Scott Hearburg, seconded by Pam Nolan. Passed unanimously.

Luck Builders is confident they can meet the schedule requirement and have the work finished by 30 June.

The playground will need to undergo a second round of design to meet AES requirements. This will require an addendum to the Luck contract.

1. Public Art Steering Committee. Donna is co-chairing the Public Art Steering Committee together with Britaney, the art teacher at Ti school. The strategic plan developed will become part of the town’s Comprehensive Plan. The committee will have wide participation, including youth, to develop a vision for outdoor art in Ticonderoga. Some funding for implementation may come from DRI, but sources of funding will also be included as part of the strategic plan.

**MOTION:** To move to Executive Session made by Chris Mallon**,** seconded by Bobby Porter. Passed.

**MOTION:** To adjourn by Scott Hearburg, seconded by Bobby Porter. Passed